

**PISECO COMMON SCHOOL DISTRICT**  
**1722 ROUTE 8, POST OFFICE BOX 7**  
**PISECO, NEW YORK 12139**

**Minutes from the July 10, 2023 Reorganization Meeting for 2023-24**

**Members in Attendance:** Chris Michienzi, Sue Casey, Jaime Parslow

**Others in Attendance:** Richard Rose, Vickie Orr

1. **Call to Order:** The meeting was called to order at 6pm by President, Chris Michienzi.
2. **Administration of Oath of Office:**  
Board of Education: Susan Casey  
Superintendent of Schools: Richard Rose
3. **Selection of Board Officers:**  
President: A motion was made by Jaime Parslow and seconded by Sue Casey to appoint Chris Michienzi as President of the Board of Education for the 2023-24 school year, all in favor.  
Vice President: A motion was made by Jaime Parslow and seconded by Chris Michienzi to appoint Sue Casey as Vice-President of the Board of Education for the 2023-24 school year, all in favor.
4. **Meeting Night and Time:** All regular School Board Meeting will be on the 2<sup>nd</sup> Thursday of the month. A motion was made by Chris Michienzi and seconded by Jaime Parslow to change the meeting time to 5pm, all in favor. The 2023-24 Board Meeting calendar is attached.
5. **Motion:** A motion was made by Chris Michienzi and seconded by Sue Casey, all in favor, to approve the following:  
**Official Newspaper:** Hamilton County Express and Leader Herald  
**Official Depository of District Funds:** NBT, Speculator  
**School Attorney:** Girvin and Ferlazzo  
**Appointments:**
  - a. **CSE and CPSE:** Lake Pleasant School
  - b. **Records Management Officer:** Jennifer Phelan
  - c. **Purchasing Agent:** Richard Rose
  - d. **Internal Claims Officer:** ONC BOCES
  - e. **Tax Collector:** Marie Buanno
  - f. **Board Clerk:** Victoria Orr
  - g. **Treasurer:** Jennifer Phelan**Budget Transfers:**
  - a. The Superintendent may authorize budget transfers up to \$1500 without Board approval.
  - b. Transfers over \$1500 will be approved by the Board of Education.**Board Policies:** readopt all current policies  
**Federal Mileage Reimbursement:** Adopt the federal mileage reimbursement rate.

**Victoria Orr 7/14/23**

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**Others in Attendance: Richard Rose, Vickie Orr**

1. **Call to Order:** The meeting was called to order at 6pm by President, Chris Michienzi.
2. **Public Comment**
3. **Approval of Minutes:** A motion was made by Chris Michienzi and seconded by Sue Casey to approve the minutes from the June 6, 2023 School Board Meeting, all in favor.
4. **Financial Reports:**  
WHEREAS, the financial reports have been presented by the Superintendent of Schools, and reviewed by the Board of Education;  
THEREFORE, upon a motion by Chris Michienzi and seconded by Jaime Parslow, all in favor; the financial reports for the period June 1 through June 30, 2023, consisting of the appropriation and revenue status reports, the trial balance and the warrants have been reviewed; and General Fund warrant number A-45 dated June 16, 2023 in the amount of \$27,517.00, General Fund warrant number A-47 dated June 30, 2023 in the amount of \$28,059.33, and Capital Fund warrant number HCR-17 dated June 30, 2023 in the amount of \$63,000.00 are approved for payment.
5. **Transfers:** A motion was made by Jaime Parslow and seconded by Chris Michienzi to approve the transfers, all in favor. Attached.
6. **Update on Building Project:** Work on the Building Project is still being done.
7. **Correction to the May 4, 2023 Minutes:** A motion was made by Chris Michienzi and seconded by Sue Casey to correct the minutes from the May 4, 2023 School Board Meeting, all in favor. #7 Summer Librarian should read as follows: A motion was made by Chris Michienzi and seconded by Sue Casey, all in favor, to approve Daryl Rulison as the Summer Librarian. The position is for 10 weeks, 10 hours per week and the pay is \$18.08 per hour.
8. **Adjourn:** A motion was made by Chris Michienzi and seconded by Sue Casey, all in favor, to adjourn.

**Victoria Orr 7/14/23**